

The iMIS User Group Asia Pacific

Privacy Policy

The iMIS User Group Asia Pacific (NiUG Asia Pacific Limited ABN 54 123 865 645) is committed to protecting the privacy of our members, event attendees, and other individuals who engage with us. This policy explains how we collect, use, store, and disclose personal information in accordance with the Australian Privacy Act 1988 (Cth) and Australian Privacy Principles (APPs).

1. What Information We Collect

We may collect personal information that is necessary for our functions and activities, including:

- **Member Information:** Name, contact details, demographic information, membership details, and payment information.
- **Event Attendee Information:** Name, contact details, dietary requirements, accessibility needs, event attendance history, and feedback.
- **Website Information:** Data related to website usage, collected via cookies and similar technologies.

2. How We Collect Information

We collect personal information directly from you when you:

- Register as a member of the iMIS User Group;
- Register for, attend, or participate in our events;
- Subscribe to our newsletters or updates;
- Contact us via phone, email, or social media;
- Visit our website.

In some cases, we may collect information from third parties, including:

- Event registration platforms;
- Partners and co-hosts of our events;
- Publicly available sources.

3. Why We Collect and Use Personal Information

We collect and use your information to:

- Process memberships, payments, and event registrations;
- Communicate with you about your membership, events, and activities;
- Provide, improve, and tailor our services to better meet the needs of our members and attendees;
- Comply with legal obligations.

4. How We Share Personal Information

We may share your personal information with:

- **Event Partners:** If you attend a co-hosted event, we may share your name and contact information with our event partners, who may use it in line with their own privacy policies. We can request to opt-out of these communications at any time by contacting us at membership@imisusers.org.au.
- **Service Providers:** We use third-party service providers for tasks such as event management, payment processing, and communication. These providers have access to the information necessary to perform their functions and are required to handle your data in accordance with this policy and Australian Privacy Principles.
- **Legal Compliance:** We may disclose your information if required by law or if we believe that such action is necessary to protect our rights, property, or the safety of our members or the public.

5. Storing and Securing Personal Information

Your information is stored securely and protected from unauthorised access, modification, or disclosure. We take reasonable steps to secure your data, including the use of secure servers, encryption, and access controls.

Third-Party Data Storage: Some data is stored in third-party products and services, which may be located outside Australia. We ensure that any third-party providers we use are compliant with Australian privacy laws or have similar protections in place.

6. Access and Correction of Personal Information

You have the right to access your personal information and request corrections if it is inaccurate or incomplete. To request access or make corrections, please contact us at membership@imisusers.org.au. We may need to verify your identity before providing access or making corrections.

7. Marketing and Communications

We may use your information to inform you about events, services, or updates we think may be of interest to you. You can unsubscribe from our communications at any time by following the unsubscribe link in our emails or by contacting us directly.

8. Data Retention

We retain personal information for as long as necessary to fulfil the purposes for which it was collected or as required by law. If your membership ends or you stop attending our events, we may retain certain information for historical or archiving purposes, unless you request its deletion.

9. Updates to this Policy

We may update this Privacy Policy from time to time to reflect changes in our practices, legal obligations, or operational needs.

10. Contact Us

If you have questions, concerns, or complaints about this Privacy Policy or our handling of your personal information, please contact us at:

Email: membership@imisusers.org.au

We take privacy concerns seriously and will endeavour to respond promptly to resolve your concerns in line with our obligations under the Australian Privacy Act 1988 (Cth).